

Town of Otis
Planning Board Meeting Minutes April 14, 2025

Call to order 7:02 PM

- Roll Call:

Mark Anthony - Chair

Hal Kobrin

Barb Gallagher

- Approval of February 10, 2025 minutes
Mark motion to accept, Hal second, all in favor.
- Continued Public Hearing General Bylaw: Obstruction of Road or Public Way
-Public Hearing will be continued to next month due to lack of quorum without Ross
- Review of Reservoir Road Easement Plan
-Brandi Page is here to discuss
-Brandi, there will be a public hearing with the select board next week, they have grants in place right now that covers SK designs' work on the plans, have not heard anything back at this time from the private property owners
-Mark, why do we need these easements
-Brandi, the shape of the structure is changing, will be a composite arch structure, this structure needs a much smaller area of easements than what a traditional design would be, we will build on site, so there is also temporary easements that are necessary for construction access
Overall project cost will be over \$2 million, grant funding should cover most of the entire project
We have received approval from DOT for these plans already

Hal motion to accept the plans as presented, Barb second, all in favor.

- Any other business old or new.
-Brandi, the state has designated Otis as a seasonal community, we will have to accept this at a town meeting. We plan to take the time to review everything this entails and have it ready to vote on at next year's town meeting.
-Brandi, the town will be launching a new website in July, the website will have a page for registering STRs, they have been telling people looking to register to hold off until this is available

-John Fletcher, here because he is on the caucus

-discussion on master plan and need to update it, revitalization committee is doing a lot of what the planning board needs to do to update the master plan and realizes we need to work together on this

- Cost to update the master plan we know is approximately \$35,000-\$40,000, we need to identify some funding sources and apply for grant money
- The applications for grant funding need to go through the select board
- The planning board is responsible for updating the master plan and appointing master plan committee representatives
- Mark, it is the right time to act on this and we should get support from the select board and revitalization committee

Hal motion to submit form to request \$40,000 funding to hire a consultant to update the master plan that will include one or more funding sources, Barb second, all in favor.

- Barb motion to adjourn 7:50 PM, Hal Second, All in favor.